## **Reporting Sexual Harassment**

### What is Sexual Harassment?

"Sexual Harassment" is unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature and is a violation of the CA Ed Code, Section 212.6 and 48900.2, as well as Federal Law. Sexual Harassment includes, but is not limited to:

- Questioning one's sexual behavior
- · Sexually oriented jokes, pictures, graffiti, or objects
- Graphic verbal comments about someones body or overly personal conversation
- · Making sexually explicit demands of someone
- Spreading sexual rumors
- Teasing or sexual remarks about students enrolled in a predominantly single-sex class
- Touching, massaging, grabbing, fondling, stroking, kissing, brushing the body, or purposely bumping
- Displaying sexually suggestive objects
- Sexual assault, sexual battery, or sexual coercion

# What to do if you experience or witness sexual harassment

#### **Actions**

- Tell the harasser their words and/or actions are offensive and to STOP.
- Contact and report the incident to staff IMMEDIATELY.
- Avoid being alone with the harasser.
- Record the incident in writing what, where, when it happened. Save any notes or pictures you receive from the harasser.
- Ask any witnesses to write down what they heard/saw without any help from you or anyone else.

### **Reporting Harassment**

District Contact: Kirk Black 650-558-2208 | kblack@smuhsd.org

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.